



The Leipsic Community Center

Spring Craft Show Saturday April 6, 2019 9:00am-1:00pm Vendor Application

Please email to: kristenp@theleipsiccenter.org
or send to: The Leipsic Community Center
120 E Main St., PO Box 63
Leipsic, Ohio 45856

Business or Organization: _____

Contact Person: _____

Address: _____

City, State _____

Phone: _____

Email: _____

For Profit Business Non-Profit Organization

Description of business _____

Policies and Regulations

- Each booth space is 10 x 10. You must supply your own tables and chairs
- In the event that all 10 x 10 booths are filled in the gym, additional booth space/sizes could possibly be made available throughout the community center.
- Maximum of three 8' tables allowed in the 10'x10' booths. You will receive a floor plan of the setup area and instructions as to how tables must be arranged.
- Rent is \$35 for a 10' x 10' booth
- You will receive an assigned numbered booth when registered
- You may set up Friday evening from 5pm-6pm, and/or Saturday morning from 7:00 am to 8:30 am
- Space is first come/first serve. Deadline to register is March 24th
- Categories will be limited to assure a proper balance
- All pertinent fire codes, laws, ordinances and regulations pertaining to health, fire prevention, and public safety shall be strictly obeyed
- Insurance, if desired by you, must be obtained at your own cost and expense. The promoter, The Leipsic Community Center, assumes no risk; and by acceptance of this agreement, the exhibitor and associates expressly release the promoter, The Leipsic Community Center, from any and all liability
- Exhibitors must notify The Leipsic Community Center in case of cancellation. There is a 50% cancellation fee prior to March 24, 2019 and then no refunds after this date.

I certify that I have read this contract and understand and agree to all terms.

Signature_____

Date_____